



ADMISSION FORM

AFFIX
PASSPORT SIZE
PHOTOGRAPH
HERE

BENGAL TAX COUNSEL EDUCARE PVT. LTD.

Campus : 11, Ananda Palit Road, Kolkata 700 014, (Beside Entally P. O.)

Tel : (033) 2226 1326, 2249 5962, 93398 22591, Helpline : 93310 62733

Email : bengaltaxcounsel@yahoo.com Website : www.bengaltaxcounsel.com

PCAT Course for (Session) (Days)

Name of the Applicant :

Father / Husband :

Date of Birth : Age : Sex :

Mailing Address :

Pin : Dist : State :

Tel No: Cell : Email ID :

Permanent Address :

Pin : Dist : State :

Educational Qualification :

Particulars	Higher Secondary	B.Com. B.A./B.Sc.*	M.Com. M.A./M.Sc.*	Law Graduate	Any other qualification like Computer, Typing etc.
Year					
(%of marks)					

Occupation : ☐ Student ☐ Service ☐ Self-employed ☐ Retd./VRS ☐ Housewife ☐ Others

Working Experience, if any :

Course Fee : Option chosen : One time payment ☐ Payment by instalments ☐

Preferred Class Timing : Put a (✓) tick mark :

Batch A : 10.00 a.m. to 1200 noon* ☐

Batch B : 12.30 p.m. to 02.30 p.m. ☐

Batch C : 04.00 p.m. to 06.00 p.m.* ☐

Batch D : 06.30 p.m. to 08.30 p.m. ☐

I came to know about this PCAT course from Newspaper / Magazine
TV Channel / Hoarding / Seminar at / Student of this Institute /
my Friend Colleague (any other sources).

Date :

* Batch A and C are available for Saturdays - Sundays only

Full signature of the Candidate

RULES AND REGULATIONS

1. Bengal Tax Counsel reserves the right to reject any application for admission without assigning any reason whatsoever.
2. Fees are payable in advance at the time of admission unless the payment by installments is preferred. **Fees paid either in full or in part, shall not be refunded under any circumstances.** In case of payment by installment fees must be paid within 15th of each month. A fine of Rs. 2.00 per day shall be imposed for any default thereafter. In case of a cheque being dishonoured / return an extra charge of Rs. 250.00 per cheque shall be borne by the candidate.
3. **Course Duration : Although the Duration for PCAT Course is fixed for 1 Year, it may be extended if situation demands. Such extension shall be decided solely by the Institute at its own discretion, which shall be final and binding on the student.**
4. **Eligibility : 1) B.Com and Law Graduate - Direct Admission, 2) Other Graduates : Solely at the discretion of the Institute.**
5. A Candidate desirous to change combination of days for any reason will have to pay a Transfer Fee of Rs. 2,500/- in addition to the fees payable for the remaining period of changed Batch.
6. No alternative arrangement will be made for candidates unable to attend classes.
7. The timings of classes can be altered by the Institute for administrative reasons.
8. Willful damage or damage due to sheer negligence to computers or any other property of the Institute by a student will have to be compensated in full by such student.
9. During any course in session Bengal Tax Counsel Educare reserves the right to expel any student for indiscipline, non payment of fees, non-attendance of classes or any other reason which, the Administrator of the Institute found not conducive for either the Institute or fellow students. In case of such expulsion there shall not be any refund of fees already paid either in part or in full.
10. The study material provided by the Institute is not to be reproduced in any form without written permission from the Administrator of the Institute.
11. Smoking within the Institute premises and use of Mobile phones inside the class room are strictly prohibited.
12. Proof of successful completion of Graduation must be submitted by students to the office at the time of collecting the PCAT Certificate. No PCAT Certificate will be issued without a valid Graduate Certificate.
13. Admission will be terminated if any student remains absent at a stretch for more than 30 days without any intimation to the office. If, the student wants to continue again with the course, fresh admission has to be taken by paying new admission fees.

STUDENT'S UNDERTAKING

I do hereby declare that I have read and understood all the Rules and Regulations as stated above and I Undertake to abide by all of them.

Signature of the Candidate :

Date : Name in Full :

FOR OFFICE USE ONLY

Admission : Granted / Not-Granted Admission Fee : Rs.....

Session : Receipt No. and Date.....

Date of Admission : Fees : Paid in full on :

Class Days : Instalments granted: Yes / No, If Yes

Class Timings : Initial Payment Rs.....

Roll No..... Instalments : Rs.....p.m. x..... Months